

# MINUTES

**Meeting:** Southern Wiltshire Area Board  
**Place:** Alderbury Village Hall  
**Date:** 26 May 2022  
**Start Time:** 7.00 pm  
**Finish Time:** 9.13 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Rich Rogers (Chairman), Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Britton (Chairman), Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Clewer, Cllr Zoë Clewer, Cllr Ian McLennan and Cllr Rich Rogers

### **Wiltshire Council Officers**

Karen Linaker, Community Engagement Manager  
Lisa Alexander, Senior Democratic Services Officer

### **Partners**

Wiltshire Police – Inspector Tina Osborn

**Total in attendance: 35**

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<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
58	<p><u>Election of a Chairman for 2022/23</u></p> <p>The Democratic Services Officer called for nominations for Chairman.</p> <p>Cllr Andy Oliver nominated Cllr Rich Rogers. This was seconded by Cllr Zoe Clewer.</p> <p>As there were no other nominations:</p> <p><b><u>Decision</u></b>  <b>Council Rich Rogers was elected as Chairman of Southern Wiltshire Area Board for 2022/23.</b></p> <p>Cllr Rogers in the Chair.</p>
59	<p><u>Election of a Vice-Chairman for 2022/23</u></p> <p>The Chairman called for nominations for Vice-Chairman for 2022/23.</p> <p>Cllr Rich Rogers nominated Cllr Andy Oliver, this was seconded by Cllr Richard Clewer.</p> <p>As there were no other nominations.</p> <p><b><u>Decision</u></b>  <b>Councillor Andy Oliver was elected as Vice-Chairman of Southern Wiltshire Area Board for 2022/23.</b></p>
60	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
61	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Dorset &amp; Wiltshire Fire &amp; Rescue - District Commander Chris Wood</li> </ul>
62	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting held on 10 February 2022, were agreed as a correct record and signed by the Chairman.</b></p>
63	<p><u>Declarations of Interest</u></p>

	There were none.
64	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• Thanks were given to the outgoing Chairman, Cllr Richard Britton for his contribution as Chairman of the Area Board since 2009. Cllr Britton in response congratulated the new Chairman on his appointment and looked forward to continued work with the Area Board.</li> <li>• Thanks were also given to Station Manager Matty Maggs who had recently retired from the Fire Service, for his work with the Board.</li> </ul>
65	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the information items available in the pack or via online links, which included:</p> <ul style="list-style-type: none"> <li>• Fire &amp; Rescue Service</li> <li>• Wiltshire Council Updates <ul style="list-style-type: none"> <li>i. Taxi Driver Recruitment</li> <li>ii. Solar Together Wiltshire</li> </ul> </li> <li>• Healthwatch Wiltshire</li> <li>• Clinical Commissioning Group (CCG)</li> <li>• Current consultations:  <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a> </li> </ul>
66	<p><u>Matters of Community Wide Interest</u></p> <p><u>Parish Councils and Community groups</u>  There were no updates.</p> <p><u>Community Policing – local issues and priorities</u>  Inspector Tina Osborn gave a verbal update in addition to the written update in the agenda pack. Some of the main points included:</p> <ul style="list-style-type: none"> <li>• A current focus on non-dwelling burglaries, due to recent thefts of machinery and tools from garages, sheds and outbuildings. Targeted patrols in some areas.</li> <li>• Bike marking events had been taking place with a further event planned in Alderbury in June.</li> <li>• Cross border work with other forces continued to identifying suspects</li> <li>• People were urged to report anything suspicious, on 101 or 999 depending on the level of urgency</li> <li>• Engagement sessions had taken place in Downton following reports of</li> </ul>

	<p>antisocial behaviour, which had now reduced. Work would continue in other areas.</p> <ul style="list-style-type: none"> <li>• People were also urged to immediately report sightings of off road bikes ridden across byways, in order to have a better chance of catching riders in the act.</li> <li>• School visits were taking place to tackle knife crime.</li> <li>• Officer visibility in community hubs and locations were taking place regularly, new locations included West Dean, Winterslow and Nomansland.</li> <li>• There had also been a rise in Catalytic convertor thefts across the area –</li> </ul> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• Cllr Richard Clewer thanked Tina and her team for the work, in particular on the current issues in Downton, noting that the efforts had been noticed within the community and good progress had been made.</li> </ul>
67	<p><u>Area Board Review</u></p> <p>The Community Engagement Manager, Karen Linaker gave a presentation on the new changes made to Area Board processes, following a recent countywide review. Some of the main points included:</p> <ul style="list-style-type: none"> <li>• First review of Area Boards since formed in 2009</li> <li>• Updated documentation and policies</li> <li>• Looked at local priorities, working groups and investment of grant funding</li> <li>• Boards would now set up to 5 local priorities and allocate a Lead Councillor for each.</li> <li>• Funding application process updated – projects to align with priority areas and business plan</li> <li>• New Grant Assessment Panel &amp; Escalation Process</li> <li>• Revised Grants Criteria &amp; CEM Delegated Authority</li> <li>• New Area Board Handbook available online</li> <li>• Engagement events – (last one held on 24 April)</li> <li>• 4 Business meetings per year</li> </ul> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• How would applicants identify the priorities, as there had been a lack of participation with the parishes in forming those?  <u>Answer:</u> KL- When priorities were set last year, they were chosen through data which came out of the Strategic needs survey – group workshops were held with interested parties. During covid these were held online and resulted in the Board forming a set of priorities. Tonight, the aim was to pause, take stock and start work on 4 new priorities. There was also a link to the Council’s Business Plan available.</li> </ul>

	<p>The reason the process had been tightened up to tie the priorities and Business Plan together was due to the financial strain and reduced budgets available. This process would help us to make sure the money spent was focused on the priorities identified by the community.</p>
68	<p><u>Local Priorities and Appointments of Lead Members</u></p> <p>The Chairman set out the movement to work in line with the work plans identified priorities, with further engagement with community groups and residents.</p> <p>Karen Linaker, Community Engagement Manager outlined the Local Priorities and Appointment of Lead Members report, attached to the agenda.</p> <p>Karen ran through some of the previous year's themes, actions and work carried out by the Board, community groups, Members and partners.</p> <p>The Priorities were led by data evidence and community insight. including:</p> <ul style="list-style-type: none"> <li>• Wiltshire's Joint Strategic Needs Assessment</li> <li>• Citizen's Advice Wiltshire latest report</li> <li>• Wiltshire Community Foundation priorities report</li> <li>• Wiltshire Council's New Business Plan</li> <li>• Wiltshire Council's new Climate Strategy and Natural Environment Plan</li> <li>• Insight from our local project work, engagement with health and social care partners, parish councils, voluntary and community sector organisations, schools, residents and many others</li> </ul> <p>The Board considered the proposed 4 New Local Priorities, which were</p> <p><b>Environment</b> – start and support new Environment Group, and appoint a councillor lead</p> <p><b>Young People</b> – continue to implement and further strengthen the new Rural Youth Outreach Project and appoint a councillor lead</p> <p><b>Health &amp; Wellbeing</b> - support and facilitate a range of projects and activities for older people and vulnerable adults and appoint a councillor lead</p> <p><b>Thriving Economy</b> - map business operating in the S. Wilts Community Area and strengthen engagement with them and appoint a councillor lead</p> <p>The Chairman noted that the proposal was to identify lead AB members to take on each of the priority areas.</p> <p>The Board then discussed the proposed priority areas, noting previous challenges in drawing in the collaboration of the business community and as</p>

	<p>such questioned the priority area of ‘Thriving Community’. It was also noted that Thriving Economy was not shown in the data as an area of concern.</p> <p>Suggestions on continuing to work with thriving parishes and focusing on how to better communicate and work better collaboratively.</p> <p>Support for a focus on vulnerable communities and young people was favoured.</p> <p>The Board agreed to focus on 3 priorities at the present time and to develop a fourth when appropriate.</p> <p><b><u>Decision</u></b>  <b>The Southern Wiltshire Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li>• <b>Acknowledge the progress update from the 2021/22 local priorities work.</b></li> <li>• <b>Consider the report along with its appendices and decide upon the priorities it wishes to focus on in the coming year.</b></li> <li>• <b>Appoint any required working groups in relation to the priorities.</b></li> <li>• <b>Appoint a councillor leads for each of the selected priorities, as below:</b> <ul style="list-style-type: none"> <li>○ <b>Environment – Cllr Andy Oliver</b></li> <li>○ <b>Young People – Cllrs, Ian McLennan &amp; Zoe Clewer</b></li> <li>○ <b>Health &amp; Wellbeing – Cllr Richard Clewer</b></li> </ul> </li> </ul>
69	<p><u>Outside Bodies and LHFIG Appointments 2022/23</u></p> <p>The Board noted the report and considered the Outside Bodies and non-priority working groups as listed in the appendices.</p> <p><b><u>Decision</u></b>  <b>The Southern Wiltshire Area Board agreed to:</b></p> <ul style="list-style-type: none"> <li>• <b>Appoint Cllr Richard Clewer to the Outside Body as set out at Appendix A;</b></li> <li>• <b>Agree to reconstitute and appoint Cllr Rich Rogers to the LHFIG as set out in Appendix B; and</b></li> <li>• <b>To note the Terms of Reference for the LHFIG as set out in Appendix C</b></li> </ul>
70	<p><u>Amesbury - Porton - Salisbury cycle route project Update</u></p> <p>Karen Linaker, Community Engagement Manager gave an update on the Project, some of the main points included:</p> <ul style="list-style-type: none"> <li>• <b>Met with key officers &amp; partners –to discuss scoping and delivery of the</b></li> </ul>

	<p>cycle route.</p> <ul style="list-style-type: none"> <li>• Proposed a mainly off road to link for the villages and the Porton business site.</li> <li>• Huge task which would require a substantial amount of funding</li> <li>• Transport feasibility study would be carried out by Sustrans</li> </ul> <p>Cllr Oliver noted that there was a good level of engagement from parishes, cllrs, the Porton Science Park, Public Health England and DSTL.</p>
71	<p><u>Rural Youth Outreach Project Update and Year 2 funding request</u></p> <p>The Board received an update from Karen Linaker, Community Engagement Manager and noted the report which included recommendations for funding, to extend the project into its second year.</p> <p>There were hopes for a new youth club in Alderbury, Winterslow had held its first pop-up youth event which had resulted in 8 volunteers being signed up and 40 young people attending.</p> <p>Downton would require a multifaceted approach with further work over the summer months. Bourne Valley Villages would have an event in July at Hazel Hill Wood.</p> <p>Some of the main points included:</p> <ul style="list-style-type: none"> <li>• Improved engagement with young people, targeting a reduction in isolation of young people in rural areas.</li> <li>• Identification of young people with issues around mental health, educational attainment and physical health issues and signposting to appropriate activities and support.</li> <li>• Increased and strengthened community led activity provision, with stronger communication channels between providers and partners across the communities</li> <li>• Alderbury, Winterslow, Downton, Bourne Valley villages, Redlynch, Old Sarum/Longhedge, Landford, Whiteparish, West Dean featured in phase 1 “listening tours”</li> <li>• Alderbury, Winterslow, Downton and Bourne Valley villages prioritised for phase 2 (pop up youth nights, fun trips out, detached youth work, new and renewed youth groups)</li> </ul> <p>The Chairman noted that there had been a lot of good work over last year involving Community First and Katrina Whatson &amp; team. Momentum was key to keep the enthusiasm rolling. With a good number of volunteer providers carrying</p>

	<p>out good work to support our youth activities. He urged all to support and make better use of the excellent networks already in the communities.</p> <p>Questions and comments:</p> <ul style="list-style-type: none"> <li>• Cllr R Clewer - This is making good headway, but not sure if there is a permanent life span.</li> <li>• Old Sarum and Longhedge are in top 4 – what does that mean?  <u>Answer:</u> We would need to take stock and when we review how well we had done, the Board would figure out which could be prioritised out of list shown in appendix 2. We do try to commission other things alongside the youth clubs. Other Boards do have charity youth provision such as Seeds4success.</li> </ul> <p>The Board considered the recommendation as set out in the report.</p> <p><b>Decision</b>  <b>The Southern Wiltshire Area Board:</b></p> <ul style="list-style-type: none"> <li>• <b>Noted the update on work during phase 2, and;</b></li> <li>• <b>Agreed to earmark £5,000 from the 2021/22 Area Board Youth Budget to build a fund to enable the Rural Youth Outreach Project to continue for a further year, based on emerging detail in appendix 2 of the published report.</b></li> </ul>
72	<p><u>Area Board Funding 2022/23</u></p> <p>The Area Board noted the funding budgets for 2022/23, shown on the presentation as:</p> <ul style="list-style-type: none"> <li>• Community Area Grants (CAG) - £22,642</li> <li>• Young People (YP) - £19,321</li> <li>• Health &amp; Wellbeing (H&amp;W) - £7,700</li> </ul> <p>The new rules for funding, as set out in the previous agenda item on the Area Board Review were noted.</p> <p>Applications were set out in the report attached to the agenda and applicants present were invited to speak in support of their projects, followed by an opportunity for any questions.</p> <p><u>Downton Bowling Club</u>  Chris Parry &amp; Alan Walters introduced the application for £3470 (CAG) towards a club mower.</p> <p>The applicant confirmed they would provide 50% of the total project cost and that any additional parts for the mower would be purchased by the club.</p>



The club membership included players from 8 – 92 years old and promoted the 'We stay active' element of the council's Business Plan.

The club promoted engagement with residents who may not otherwise be going out or partaking in activities of engagement.

**Decision**

**Downton Bowling Club was awarded £3470 from the CAG budget for 2022/23.**

***Reason***

***The application met the Grants criteria 2022/23***

**Alderbury Village Hall Management Committee**

Michael Huntley introduced the application for £1500 (CAG) towards an industrial dishwasher for the hall.

The Hall had received a high standard of refurb and had started to receive enquiries for larger events. The lack of a suitable dishwasher would restrict hire of events/weddings.

The Parish Council was contributing £750.

The demands on the reserves due to additional projects and extensive further works were explained.

The applicant was a registered charity, the parish council owned the hall.

The application met the 'Supporting thriving communities' element of the Council's Business Plan and the hall supported the local vulnerable and elderly.

**Decision**

**Alderbury VHMC was awarded £1500 from the CAG budget for 2022/23.**

***Reason***

***The application met the Grants criteria 2022/23***

**Alabare Christian Care & Support**

Nicky Cushing introduced the application for £1000 (H&W) towards the 'Somewhere to go Salisbury' project.

The application had been deferred at the last meeting to allow time to clarify the position on double funding. It had been confirmed that the applicant was able to apply for funding.

The other point raised, had been whether the community area would benefit specifically from the project, the applicant noted that whilst it was difficult to predict who would use the service over the next 12 months, it was open to all.

Cllr Richard Clewer noted that there was undoubtedly demand for the service across the area, and on balance it was a benefit and in line with the criteria

**Decision**

**Alabare Christian Care & Support was awarded £1,000 from the CAG budget for 2022/23.**

***Reason***

***The application met the Grants criteria 2022/23***

**Silver Salisbury Group**

Irene Kohler introduced the application for £900 (H&W) towards the 2022 Downton & Surrounding villages project.

This was a continuation of a project which ran in the autumn and aimed to alleviate isolation and loneliness of older people. The project now aimed to extended programmes in outlying villages to Salisbury and would include a spring newsletter, sample activities free or low cost, taster sessions of ongoing activities and publication in the Downton Newsletter.

The project aligned with the AB priority number 4, however as it was a revenue grant, the process had changed since 2021/22.

The CEM explained that some applications had been received prior 16 May 2022, when the decision had been made on the changes of the rules for Area Board funding and asked whether this application could be considered under the old rules.

Cllr Richard Clewer clarified that the new rules for Area Board funding would need to be adhered to from the start of the 2022/23 cycle of Area Board across the county, therefore this application and all others on the agenda would need to be subject to those new rules, regardless to when they were received.

The application did not meet the criteria on a maximum of 25% of payment in kind and as such the recommendation for funding should only be a maximum of £500.

The Board voted on the motion to award in full. The motion failed.

The Board then voted on the motion to award £500 in line with the new funding criteria.

**Decision**

**Silver Salisbury Group was awarded £500 from the CAG budget for 2022/23.**

***Reason***

***The application met the Grants criteria 2022/23***

**West Dean PC**

Melanie Camilleri introduced the application for £2980 (H&W) towards the River Dun & Wildlife project.

The applicant confirmed that the parish council would contribute £1500, and the neighbouring parish of West Titherley (Hampshire) had been approached to match that contribution of £1500.

Cllr Richard Clewer noted that the project had applied for Health & Wellbeing funding, which was revenue, yet the project included capital elements, and the new rules prevented a parish council from applying for capital funds.

The applicant explained that they had not been aware of a change to the rules, noting that the demographic of the village, was that it had an aging population which was why it was voluntary work, some of them had failing health and so the project required using professional people.

Cllr Zoe Clewer drew attention to the grant funding directory and suggested that there may be some other avenues for funding through that.

With regards to the flooding issues, the application was advised to make contact with the Environment Agency, as they had the ability to help with flooding schemes.

As a council we needed to make sure that monies spent on capital was actually capital spend, if there was a way of structuring it as flood works then that would be capital, please work with Karen to see a way forward

The motion of refusal was voted on.

**Decision**

**The application from West Dean PC was Refused**

***Reason***

***The application did not meet the criteria for revenue funding.***

**Alderbury Explorer Scout Unit**

Adrian Baker introduced the application for £670 (YP) towards the purchase of tents and for an external provider of adventure activities.

The Board noted that it would only be able to consider up to £500 due to the new rules.

The applicant asked whether he would be able to split the application in to 2 tranches, one for funding for the 4 tents and a separate one later in the year for the activities. This was confirmed as acceptable and so the board then considered the request for the tent aspect only, which totalled £420.

**Decision**

**Explorer Scouts was awarded £420 from the purchase of 4 Tents for**

	<p><b>2022/23.</b>  <b>Reason</b>  <b>The application met the Grants criteria 2022/23.</b></p>
73	<p><u>Local Highways and Footpath Improvement Group (LHFIG) Report</u></p> <p>The Board noted the minutes from the last LHFIG meeting held on 4 May 2022, and considered the recommendations for funding, detailed in the Report.</p> <p><b>Decision</b></p> <p><b>The Area Board agreed to award LHFIG funding to the schemes as listed below:</b></p> <ul style="list-style-type: none"> <li>• <b>5a - £562.50 – A345 40mph signage around Beehive/Longhedge roundabout</b></li> <li>• <b>5e - £6,000.00 – Waiting restrictions Church Rd</b></li> <li>• <b>5h - £6,727.50 – East Gomeldon Rd railway arch signage improvements</b></li> <li>• <b>5i - £1,807.50 – Idmiston Rd concealed entrance &amp; warning signs</b></li> <li>• <b>6a - £1,200.00 – Homington Rd – Narrowing sign</b></li> <li>• <b>6b - £2,250.00 – extension of 30mph limit on Gomeldon Rd</b></li> </ul>
74	<p><u>Close</u></p> <p>The Next meeting was scheduled for 8 September 2022, at Whiteparish Memorial Centre, starting at 7.00pm.</p>